

संगीत
नाटक
अकादेमी



Sangeet
Natak
Akademi

National Academy of Music, Dance & Drama

(An autonomous body of Ministry of Culture, Govt. of India)

Rabindra Bhavan, 35, Ferozeshah Road, New Delhi-110001

Website: www.sangeetnatak.gov.in

Sangeet Natak Akademi an autonomous body fully funded by the Ministry of Culture, Govt. of India invites applications from Indian nationals for the following posts on direct recruitment basis:-

Sl. No.	Name of the post(s)	Pay Level	Classification of post(s)	No. of Post(s)
1.	Programme Officer (Music)	Level -7 (44900-142400)	Group 'B' Technical	1
2.	Assistant Documentation Officer	Level -7 (44900-142400)	Group 'B' Technical	1
3.	Library & Information Assistant (LIA)	Level-6 (35400-112400)	Group 'B' Technical	2

For details of Eligibility Criteria i.e. Educational Qualifications, Experience, Age, Pay Level and Application Format etc. please visit our website (<http://sangeetnatak.gov.in/sna>). The last date for submission of application is **30 days from the date of advertisement in the Employment News.**

The Akademi reserves the right to reject any/or all applications or cancel the proceedings/recruitment at any time without assigning any reasons thereof.

Secretary
Sangeet Natak Akademi
New Delhi
EN 19/25



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					SC	ST	OBC	UR	EWS	PH
1	Programme Officer (Music)	Level -7 (44900-142400)	Group 'B' Technical	1	-	-	1	-	-	-
2.	Assistant Documentation Officer	Level -7 (44900-142400)	Group 'B' Technical	1	-	-	1	-	-	-
3.	Library & Information Assistant (LIA)	Level-6 (35400-112400)	Group 'B' Technical	2	1	-	1	-	-	-

The details of educational and other qualifications for the above mentioned post(s) are available at Annexure – I and format of application at Annexure – II. . Applications received after the due date or incomplete application in any respect or those not accompanied with the requisite information/documents as called for or required, will not be considered /entertained. Applications in the sealed envelope superscribed as “ Application to the post of” addressed to the Secretary, Sangeet Natak Akademi, Rabindra Bhavan, 35 Feroze Shah Road, New Delhi – 110001 should reach the office on or before 30 days from the date of the advertisement appearing in the Employment News/Print Media

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Brief details of post(s)**1. Programme Officer (Music) : Pay Level – 7 (44900-142400)**

Qualification:

- Essential:** (a) Degree from a recognized University in Humanities Social Sciences or Music;
 (b) Additional professional qualification in the area of music or comparable qualification in the fields of Cultural Anthropology/ folkore studies/puppetry/arts management, etc.;
 (c) Minimum 5 years experience in organizing activities related to performing arts.

- Desirable:** (a) Understanding and knowledge of performing arts as a performer/producer/ researcher or field worker;
 (b) Familiarity with computer application.

Age Limit Between 30-40 years. Relaxable by 5 years in case of persons employed in Central/State Govt./autonomous body. Age also relaxable for SC/ST/OBC/Disabled candidates as per Govt. rules.

2. Assistant Documentation Officer : Pay Level – 7 (44900-142400)

Qualification:

- Essential:** (a) University Degree, preferably in Cultural Anthropology/Humanities Social Sciences/folklore studies/music/dance/drama etc.;
 (b) At least 3 years experience in field work and documentation.
- Desirable:** (a) Experience of handling audio visual equipment ;
 (b) Familiarity with Computer;
 (c) Awareness and understanding of performing arts.

Age Limit Between 28-35 years. Relaxable by 5 years in case of persons employed in Central/State Govt./autonomous body. Age also relaxable for SC/ST/OBC/Disabled candidates as per Govt. rules.

3. Library & Information Assistant (LIA) : Pay Level – 6 (35400-112400)

Qualification:

- Essential:** (a) Degree from a recognized University;
 (b) Degree in Library Science from a recognized University/institution;
 (c) At least 2 years experience in a Library of repute.

- Desirable:** (a) Knowledge of performing arts;
 (b) Knowledge of Hindi and at least one Indian language other than the mother tongue.

Age Limit Between 21-28 years. Relaxable by 5 years in case of persons employed in Central/State Govt./autonomous body. Age also relaxable for SC/ST/OBC/Disabled candidates as per Govt. rules.

ANNEXURE II

“Application Format”

Please affix your
recent passport size
photograph

Name of the post applied for

1.	Name of the applicant	
2.	Date of birth (in DD/MM/YYYY format)	
3.	Age (Yrs& Month) as on last date of advertisement	
4.	Category – SC/ST/OBC or General	
6.	Sex (Please tick)	Female /Male
7.	Nationality	
8.	Present Employment Status (Please tick)	Cent./State Govt., PSU, Autonomous Body or Statutory Body.
9.	Aadhaar No.	
10	Mailing Address	
11	Postal Address	
12	Mobile Nos.	
13	email	

14. Educational & Professional Qualifications

Qualification	College/Institution	University	Year of passing	Class/Division	Percentage of marks obtained	Subjects/ Core discipline

11. Total Experience (After the acquiring of the requisite qualification(s)) : Year Month(s)

Please tick below as applicable

16	Have you ever been arrested in a criminal case or convicted, fined or imprisoned for violation of any law (excluding minor traffic violation)	Yes*/No
17	Whether any punishment/penalty was awarded to you or any vigilance case pending as far as your knowledge goes	Yes*/No
18	Have you applied before for employment in Sangeet Natak Akademi?	Yes*/No

*If Yes, please give detail

I certify that the information furnished above is correct to the best of my knowledge and as per the advertisement, I am eligible to be considered for short listing for interview. I understand that if the information is not correct, or not supported by documentary proof, my candidature will not be considered, even after short listing.

Dated
Applicant

Signature of the

Enclosures (*as mandatory)

1. For DOB - 10th/Matric certificate
2. For educational qualification - Mark sheets/Degree
3. For caste certificate - In the specified format
4. No Objection Certificate - From present employer
5. Experience Certificate with date of joining /relieving - Issued by employers



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